



**Vancouver**  
dance scottish



RSCDS Vancouver Branch - Board of Directors Meeting  
Minutes  
May 2, 2020  
9:30 AM – 12:30 PM or Earlier  
By Zoom Teleconference

Attendees: Heather Hankin, Fran Caruth, Sandra Anderson, Christine Cardinal, Teresa Cabral, Gillian Beattie, Barbara Kisilevsky, Janet Mason, Vicki Downey, Stewart Cunningham, Sue Biddle

Recorded by Sue Biddle

Agenda Details

- I. Call to Order: Heather called the meeting to order at 9:38 a.m.
  - A. Approval of Agenda: Gillian moved to approve the agenda; Janet seconded the motion. Carried
  - B. Approval of Minutes for April 4, 2020: Barbara moved to approve the minutes; Fran seconded the motion. Carried.
  - C. Business Arising:
    - 1) AGM and Duncan's Ceilidh. September 25<sup>th</sup> is not available to RSCDS for a Ceilidh. Duncan has moved the Ceilidh to the 18<sup>th</sup>, which was the Board's preferred date for the AGM. Most of the AGM attendees would prefer a regular dance other than the Ceilidh because of safety concerns. September 11<sup>th</sup> is a possibility, however the Board felt that it would be too close to the 'Welcome Back Dance', which is scheduled for August 24<sup>th</sup>. Fran proposed holding the AGM on October 2<sup>nd</sup>. Teresa seconded the motion. Carried.  
Vicki will check room availability with Darryl Carracher.
    - 2) Burns Supper 2021 – See Events
- II. Branch Administration
  - A. Vice-President's Report – **Attachment #5**
  - B. Treasurer's Report – **Attachment #9**

With the year-end approaching on June 30<sup>th</sup>, Stewart asked all Directors to submit their invoices/bills to him at their earliest convenience.

Stewart made the motion to accept the Financial Statement and Barbara seconded the motion. Carried.

- C. Corresponding Secretary's Report:  
Thanks for CDs and books – Attachment #2  
Gill sent a note to Gail Urquhart thanking her for her hard work.

Fran sent out all the books for the teachers and the teachers were all very grateful.

III. Membership: 2020 – 2021 Dues – **Attachment #3**

Membership is still at 248. Barbara is in communication with Edinburgh to calculate our final payment of fees to them for the 2019-2020 season. We received the fee schedule for next year from the RSCDS. The fees payable to Edinburgh next year have been reduced by two pounds sterling per member with the suggestion that the reduction be retained by Branches to support activities and membership.

Barbara feels that dancers will object to paying membership fees if we are not able to dance. Barbara suggested a small article in the White Cockade explaining how the dancer's membership fees are used. Barbara will draft an article.

The Board discussed adjusting the Branch fee, as the members might not be able to dance next year. It is unknown when dancing will resume. Vicki made a motion that the fee structure remains the same as last year. Barbara seconded the motion. Carried

**Action - Barbara**

IV. Recruitment and Retention Committee

- A. Club Presidents/Representatives' Meeting May 13  
Janet has invited all of the club presidents or representatives to attend a Zoom meeting on May 13. The focus will be on 'retention' this year. We will need to develop a retention plan.

V. Archives

- A. Search for New Archivist:  
We are still searching for an Archivist.

VI. Publicity

- A. Publicity Director report:  
The Highland Games have been cancelled so there is nothing to report on publicity.
- B. Facebook - nothing to report
- C. Dem Team - nothing to report
- D. Visits to Clubs - suspended
- E. White Cockade and Website – **Attachment #4: Attachment #10**  
Mary Ann would like to keep the White Cockade online for the next issue. Arrangements will be made to give printed copies to 3 members who have no email.

VII. Equipment:

The equipment has not been used.

VIII. Dancing and Teacher Development:

- A. Dance Coordinator's Report – **Attachment #6**  
Fran asked how many are using the RSCDS broadcast on Wednesday for exercises and dance. The broadcast is repeated on Fridays. Several Directors are joining the class.

## IX. Events

- A. Heather Ball 2020 – Airline Vouchers & Donations: **Attachments #7 and #8**

There was a discussion on what to do with the British Airlines credit. Only the musicians can use the vouchers, which expire on March 19, 2021. The SCC is booked on possible Heather Ball 2021 dates before the expiry date. Barbara made a motion that the BA vouchers be given to the musicians with no strings attached. Gillian seconded the motion. Carried.

The Board was in agreement that the excess donations we received because of the cancellation of the Heather Ball should be used according to Stewart's notes in Attachment 8.

- B. Highland Games – Decision May 20<sup>th</sup>  
The Highland Games are officially cancelled.

- C. Dancing in the Park:  
There is nothing to be done until the physical distancing issues have been resolved.

- D. Burns Supper 2021 – **Attachment #1**  
Stewart found the liquor sales for the Burns Supper 2020 were break even only. This should be changed for next year. The Board agreed that there is no point in setting a ticket price for next year, at this time, as there are too many unknowns. Further discussion will take place at the August or September Board meeting.

- E. Heather Ball 2021  
Sandra emailed Colin and Alasdair (the 2020 musicians) to see if they are available for the Heather Ball next year. The vouchers the musicians received expire March 19<sup>th</sup> so the Ball would have to be held before that date. Sandra checked with the Cultural Centre and found that there were no available dates before the 19<sup>th</sup> of March and so Sandra has found a different musician. Marion Anderson will be the musician for next year. Sandra suggested that Marion purchase her ticket so that, if the event is cancelled, she will receive the voucher and the RSCDS will not be out of pocket. Sandra is unable to do too much planning, as it is difficult to know if the Heather Ball will be held next year. Stewart noted that the Branch has a buffer of funds. Discussion will resume at the August or September Board meeting.

## X. News of Members

- 1) News:  
Isobel Hyde is doing fine.
- 2) Staying in Touch:  
Heather recommends staying in touch with the club members. Heather has an account with Zoom and could set up the meeting for another Board member to host.  
The Branch had a Zoom meeting and there was very positive feedback.

Fran will give this suggestion to the teachers.

XI. SCCS:  
Darryl is the only staff member at the Centre at this point. He goes to the Centre a few days a week. An outside contractor is operating the kitchen.

XII. USCS

XIII. USSAL

XIV. Additional Business

1) Nominating Committee:

The Nominating Committee has completed the slate:

**Executive Directors**

President – Vicki Downey

Vice President – Fran Hillier

Corresponding Secretary – Arden Williams

Treasurer – Stewart Cunningham

Recording Secretary – Sue Biddle

Past President – Heather Hankin

**Directors-at Large (Suggested positions in parentheses)**

Frances Caruth (Dancing Coordinator)

Cathrine Conings (Publicity)

Barbara Kisilevsky (Membership)

Sandra Anderson (BC Highland Games Rep)

Teresa Cabral (Equipment)

Christine Cardinal (Event Coordinator)

Gillian will send a thank you to the Nominating Committee.

**Action - Gillian**

XV. Next Meeting – Saturday, June 6, 2020

XVI. Motion to Adjourn: Barbara made a motion to adjourn the meeting. Heather adjourned the meeting at 11:08. Because the meeting was held virtually, the Board stayed on Zoom for some social time following the meeting.

**Attachments**

#1	<b>Burns Supper 2021</b>	<b>Carolyn Stephens-Farrell</b>
#2	<b>Thanks for CDs and Books</b>	<b>Gael Forster</b>
#3	<b>2020-2021 Dues</b>	<b>RSCDS Edinburgh</b>
#4	<b>White Cockade</b>	<b>Mary Ann McDevitt</b>
#5	<b>Vice President's Report</b>	<b>Vicki Downey</b>
#6	<b>Dance Coordinator's Report</b>	<b>Fran Caruth</b>
#7	<b>Note to FS re Heather Ball</b>	<b>Stewart Cunningham</b>
#8	<b>Note to FS re Heather Ball (2)</b>	<b>Stewart Cunningham</b>
#9	<b>Financial Statements as at Apr 29/20</b>	<b>Stewart Cunningham</b>
#10	<b>White Cockade (2)</b>	<b>Mary Ann McDevitt</b>