



**Vancouver**  
dance scottish



RSCDS Vancouver Branch - Board of Directors Meeting  
Minutes  
June 6, 2020  
9:30 AM – 11:30 AM  
By Zoom Teleconference

Attendees: Heather Hankin, Vicki Downey, Frances Caruth, Barbara Kisilevsky, Tereza Cabral, Gillian Beattie, Janet Mason, Stewart Cunningham, Sandra Anderson, Christine Cardinal, Sue Biddle

Regrets: None

Recorded by Sue Biddle

- I. **Call to Order:** Heather called meeting to order at 9:34 a.m.
  - A. **Approval of Agenda:** Two items were added to the Agenda:  
XIV. Additional Business B. Year End Reports  
VI Publicity, E. Appointees  
Barbara moved to approve the amended Agenda: Vicki seconded the motion.  
Carried.
  - B. **Approval of Minutes for May 2, 2020:** Barbara moved to approve the minutes of May 2nd, and Christine seconded the motion. Carried.  
The proposed amendment to Item 111 Membership, as noted in the draft minutes, was put to the Board. Stewart moved to approve the amended minutes, and Janet seconded the motion. Carried.
  - C. **Business Arising**
    - 1) **AGM and Ceilidh.**  
The AGM and Ceilidh are separate events.  
The only available date to book a room for the AGM in September at the Scottish Cultural Centre is September 18<sup>th</sup>. Stewart made a motion to hold the AGM on September 18<sup>th</sup>, and Tereza seconded the motion. Carried.  
Mary Ann McDevitt will be advised of the AGM date for the July/August White Cockade.  
The quorum for the AGM is twenty-five members.  
In the event we cannot hold the AGM within the year, the Society Act says that we could write a letter and have an extension to March 31, 2021.
- II. **Branch Administration**
  - A. **Vice-President's Report:** Dates remain booked until we know better.
  - B. **Treasurer's Report**
    - 1) **Financial Statement – Attachment #7**  
Stewart made a motion to approve the financial statement; Vicki seconded the motion. Carried.
    - 2) **Estimate of Financial Results for 2020-2021 fiscal year – Attachment #8**

The Board agreed with Stewart that it is impossible to make an estimate of financial results given the unknowns of the Covid-19 Virus situation.

**C. Corresponding Secretary's Report:**

Gillian sent thank you notes to the Nominating Committee.

Isobel Hyde will be celebrating her 97th birthday on June 22, 2020.

**III. Membership**

**2020 – 2021 Dues Beginning July 1<sup>st</sup>, 2020 – Attachments #2, #3, #4, and #5**

There may be no dancing this year because of the Covid-19 situation. For this reason it may be difficult to encourage dancers to pay membership fees. However the membership fees cover administrative expenses that are ongoing whether or not there is dancing. Membership also comes with excellent benefits such as subscriptions to the White Cockade and the RSCDS magazine, as well as voting privileges at the AGM and other general meetings.

A reminder to pay membership fees will go out with the notice for the AGM.

Membership fees can be paid through the website using PayPal. Payments by cheque can be sent to Barbara Kisilevsky's home. Stewart will collect any mail sent to the SCC and forward it to Barbara.

The White Cockade will be issued in electronic format only for now.

**IV. Recruitment and Retention Committee**

**A. Club Presidents/Representatives' Meeting May 13.**

Nine people attended the Zoom meeting and all clubs were represented except Deep Cove and Delta.

Topics included:

Ways for Clubs to keep in touch with their members, such as phoning, emailing, and meeting online.

Fees and fall classes - to be determined

The Gleneagles Ball - the decision to hold the event will be made in September

There will be another meeting in July. The Branch Zoom account has been made available to the Clubs.

**V. Archives**

**A. Email Motion to Confirm New Archivist – Tereza Cabral**

The Board thanked Tereza for volunteering as the new Archivist.

The Board voted via email to accept Tereza as the new Archivist.

Copies and back ups of the White Cockade will be located for the Archivist.

Stewart has a key to the Centre and can liaise with someone if they need to get in to the Centre.

**VI. Publicity**

**A. Publicity Director Report:**

The Meet Up subscription will end July 28<sup>th</sup>.

The subscription will not be renewed until the dances start up again.

Tereza will find out the cost of creating a bumper- sticker with a Scottish Country Dance logo.

**Action - Tereza**

**B. Facebook:** no activity

**C. Dem Team:** no activity

**D. Visits to Clubs:** no activity

**E. White Cockade and Website:**

Vicki will forward the dates of future events to webmaster MaryAnn.  
The Board agreed that September 2020 is the time to announce the dates for the 2020-2021 season.

**1) Website Reports – Attachment #9**

**2) Nomination for “Behind the Scenes” – Attachment #1**

**Barbara made a motion to go ‘In Camera’; Tereza seconded the motion.**

**Gillian made a motion to go ‘Out of Camera’; Vicki seconded the motion.;**

**VII. Equipment:** The equipment has not been used due to the closure of the SCC.

**VIII. Dancing and Teacher Development**

**A. Dance Coordinator’s Report - Attachment #11**

There is a Scottish Country Dance Zoom meeting from New York that broadcasts on Thursdays at 4 pm. PDT.

Barbara will send a link to Frances Caruth for information.

**Action - Barbara**

**B. Reply to Letter to RSCDS Chair – Attachment #6,**

Fran and Heather sent a thank you letter to the RSCDS Chair and Attachment 6 is the response. Heather will forward the thank you letter to the Board so they can read it.

**Action – Heather**

**IX. Events**

**A. Heather Ball 2020 – Vouchers and Donations:**

All donors will be sent an explanation letter, noting the extended validity of the airline vouchers to April 30, 2022, and a tax receipt.

The financial statements will reflect the issuing of the tax receipts.

The excess donations will be kept in the Heather Ball Fund.

**B. Highland Games – Cancelled**

**C. Dancing in the Park – Cancelled due to public physical distancing issues**

Fran will find out if our yearly grant of \$275 will still be forthcoming from the City.

August 24<sup>th</sup> is tentatively booked with Darryl for the welcome back dance.

**Action – Frances**

**D. Lady Aberdeen Tea Dance –**

The dance is scheduled for November 11.

The Dem Team will host it, with help from the Branch Class.

**E. Burns Supper 2021 – no report**

**F. Heather Ball 2021**

The musicians that were booked for 2020 could use the British Airline Vouchers, issued this year, in 2022. The musicians (Colin and Alasdair) will be contacted.

**X. News of Members**

**A) News**

Isobel Hyde will turn 97 on June 22nd. The care home will not allow visitors so visitors will greet Isobel from outside her window.

Jennifer Shearman will turn 70 next week and Gillian will send a card.

Jane Steele's mother died and Jane is now living in Vancouver.

**B) Staying in Touch** The Board thanked Gillian for the 'no dance' newsletters.

**XI. SCCS:** The BC Pipers were the original financiers of the SCCS. They no longer use the Hall and there is no other Club with a 'special' interest in the Hall. There is a possibility that the Hall will be sold. There is at least a two-year moratorium on selling. .  
The Board agreed to wait until the COVID situation is resolved before assessing the need for finding a back-up location.  
When the need has been established the Board will form a committee to look for a back-up location.  
Stewart will create an outline of requirements that we can use for a guide if we need to look for a new centre.

**Action - Stewart**

XII. USCS – no report

XIII. USSAL – no report

**XIV. Additional Business**

**A. Calendar of Board Tasks:**

Each Board member will submit to Heather a calendar of their duties featuring important dates and deadlines.

**Action – Board Members**

The Secretary will prepare a calendar list to be included in each Board member's job description.

**Action - Sue**

**B. Year End Reports:**

Each Board member must send their Year End report to Heather by July 10<sup>th</sup>.

**Action – Board Members**

**XV. Next Meeting** – Saturday, July 25<sup>th</sup>, 2020 (Mid-afternoon meeting in Heather's garden according to health regulations and followed by a picnic.  
August meeting will be August 29<sup>th</sup> by Zoom.

Vicki will cancel the other July, August, and September meeting dates that were previously scheduled.

**XVI. Motion to Adjourn:** Frances made a motion to adjourn at 11:30 a.m.

**Attachments:**

#1	In-Camera	
#2	Dues	RSCDS Edinburgh April Branch Mailing
#3	Branch Fees	Barbara Kisilevsky
#4	Membership Article for White Cockade	Barbara Kisilevsky
#5	RSCDS Membership Subscription Rates	RSCDS Edinburgh
#6	Reply to Letter to RSCDS Chair	Andrew Kellet, Chair, RSCDS
#7	Financial Results to June 3, 2020	Stewart Cunningham
#8	Financial Estimate	Stewart Cunningham
#9	Website & White Cockade	Mary Ann McDevitt
#10	In-Camera	