

RSCDS Vancouver Branch Board Meeting  
9:30 a.m. Saturday, January 4, 2020  
SCC Library  
MINUTES

Present: Heather Hankin, Vicki Downey, Tereza Cabral, Fran Caruth, Gillian Beattie, Stewart Cunningham, Janet Mason, Sandra Anderson, Barbara Kisilevsky, Sue Biddle, Christine Cardinal

Regrets: Donna Main

Guests: Carolyn Stephens-Farrell

Recorded by: Sue Biddle

Call To Order: Heather called the meeting to order at 9:29 a.m.

Approval of the Agenda: Gillian made a motion to approve the agenda, seconded by Christine - Carried

Approval of the Minutes of December 14, 2019: The Draft Minutes should be printed once and the Attachments should be sent out separately. The Chair and the Secretary should approve the draft minutes and then any changes will be made at the meeting. Vicki made a motion to approve the minutes, Tereza seconded - Carried

**Business Arising:**

- 1) Branch Awards Committee: Stewart recommends that the Awards Committee that has been set up should be disbanded. Nominations can be submitted anytime to the Board. Stewart made a motion to disband the Awards Committee. Janet seconded the motion – Carried.  
Fran suggested that at the beginning of the year we publicize the fact that we need nominations for the branch award. Stewart will re-draft point number one under the Vancouver Branch Awards document. **Action Stewart**
- 2) Privacy Regulations and Appointment of Privacy Officer: Barbara reported that according to the Privacy Document, a Social Group, such as ours, should only collect necessary information, such as contact information. The CRA does require date of birth in order to identify members of the Society. Our group needs a Privacy Officer by law. Board members will read the information on privacy and discuss the documents we need to prepare along with candidates for the position of Privacy Officer.
- 3) Number of 2020-2021 Board Members: Stewart asked if we really need 12 board members. Do we need two event coordinators? The reason Stewart

asks the question is because each year we have difficulty getting people to sit on the Board. We could have appointments for specific projects.

- 4) New Name Badges: There has been no opportunity to work on these over the holidays. The subject will be discussed at our February 1<sup>st</sup> meeting.

**Branch Administration:**

**Vice President's Report:** There were no updates.

**Treasurer's Report:** Stewart reported that he needs some expense information from the Burns Supper. As long as the income from the Burns Supper is good, our financial position will be fine. The dues of about \$7,000 are still due to Edinburgh. We did receive a donation of \$195 this year. We now require more insurance if we have functions at which we sell more than \$1,000 of liquor. Regarding the Burns Supper, Vicki thinks that non-dancers are discouraged because they are charged an extra \$10. Stewart has booked the flights for the two musicians for the Heather Ball. Stewart moved to adopt the financial report, Christine seconded – Carried

**Corresponding Secretary's Report:**

Gillian sent a note to Patsy and a note to Gillian Muir. Gillian has also sent a note to April Phillips as April's mother passed away. Gillian sent in the RSCDS survey.

**Membership:**

So far this year there are 236 RSCDS members; last year there were 235. This year we will offer two Burns Supper dance classes for no charge. Janet pointed out that there may be additional half-year members in January. Janet mentioned a 2001 list of members. At present there are 17 less than in 2001.

**Recruitment and Retention Committee:**

- 1) Should we continue with Meet Up? Janet has been in touch with Meet Up. They will not give us a \$30 discount this time so the cost will work out to be \$130 Canadian. She has had responses to ads put on Meet Up. Janet feels that it is worth it to continue with Meet Up. Vicki made a motion to continue for another six months, seconded by Fran - Carried.

**Archives:**

- 1) Search for New Archivist: No one has volunteered to take on this position. The Board will continue to search for one.

**Burns Supper:**

A total of seventy-one have signed up. PayPal sales stop on January 11<sup>th</sup>, as the caterers need a cut-off date. The booklet has been finalized and it describes the format of the event. The dance program is on the back page. The cost of printing may go up this year. The butcher will give us two

haggises for piping in. Gillian asked if she could send out an email to attendees from last year reminding people to sign up for Burns Supper. The Board agreed that it is a good idea.

**See Attachment 5**

**Action Gillian**

**Publicity:**

- 1) Publicity director Report: Saint Patrick's Day-may be an opportunity for strictly Scottish to perform. April 21<sup>st</sup> is St George's Day. June 20 is the Highland Games. On Canada Day, July 1, hopefully there will be a parade, as it would be another opportunity for Strictly Scottish to perform. Port Moody has Golden Spike Days, June 30 and July 1. See Attachment.
- 2) Facebook – Louise Steinway: Louise is happy to carry on with Facebook. Heather will speak to Louise about putting up a Burns poster.
- 3) Dem Team – **Attachment #1** See Kay's Report.
- 4) Visit to Clubs: No classes were held over the holidays.
- 5) White Cockade and Website – **Attachment #2**

**Equipment:** We have only two cupboards now. Tereza has itemized both cupboards. Teresa has made a list of the First Aid items that we have. She has provided another list with all the tablecloth sizes and pictures. Barbara suggested posting the lists inside the cupboard doors. **Attachments 6,7,8,9,10,11**

**Dancing and Teacher Development:**

- 1) Dance Coordinator's Report: Love to Dance needs promotion. The brochures should be available in all classes.

**Events:**

- 1) Betwixt and Between – Katherine – **Attachment #4**
- 2) Burns Supper – Carolyn gave her report in person
- 3) Love to Dance Workshop & Tea Dance: Send out a reminder email to all members on last year's list. **Action Sue**
- 4) Heather Ball 2020 – Gail: The fee for the piper is \$200. Tickets are available. Twelve tickets have been sold. See Attachment #5  
Barbara suggested offering Ruth a complimentary ticket to the Ball as a thank you for the loan of her accordion and all the other things that Ruth does for our events. Fran will ask Katherine to send Ruth a card.  
**Attachment 12**

- 5) Highland Games: Fran proposed a meeting with a small group and Mike Chisholm. Stewart suggested asking Peter Richards to be in the group.

**Action Heather**

- 6) Dancing in the Park 70<sup>th</sup> Anniversary – Heather would like some direction from the Park Board on the protocol for meeting with the First Nations group regarding creating a dance. The Board wants Park Board financial support for the 70<sup>th</sup> anniversary celebration. Are we having live music for the first night of dancing in the park? We will discuss at the February 1<sup>st</sup> meeting.

**News of Members:**

Jennifer Shearman broke her left wrist.

**SCCS:** Stewart has sent in the application for an eighty-five percent tax deduction and the Society has received a tax credit.

**USCS:**

**USSAL:** Stewart reported that there are some final tax returns but soon this body will be dissolved.

**Next Meeting:** Saturday February 1, 2020

**Motion to Adjourn:** Barbara made a motion to adjourn, Gillian seconded.

Meeting adjourned at 12:07.

**Attachments**

<b>1</b>	<b>Branch Dem Team – Kay Sutherland</b>
<b>2</b>	<b>Website Report and White Cockade – Mary Ann McDevitt</b>
<b>4</b>	<b>Betwixt and Between – Katherine Shearman</b>
<b>5</b>	<b>Burns Supper – Carolyn Stephens-Farrell</b>
<b>6,7,8,9,10,11</b>	<b>Equipment Inventory – Tereza Cabral</b>
<b>12</b>	<b>Heather Ball update - Gail</b>